



## POSITION ANNOUNCEMENT GOOSE POND SANCTUARY LAND STEWARD

**Date posted:** March 16, 2018

**Classification:** Full time, salaried

### ABOUT THE ORGANIZATION

Madison Audubon Society is one of the most engaged and active Audubon chapters in the nation, serving an 8-county area in south-central Wisconsin. Madison Audubon has a three-fold mission: to **preserve habitat** for birds and other wildlife, to **educate our communities** through outreach, field trips, and a robust youth education program, and to **advocate** on behalf of birds and our natural communities in Wisconsin. The organization has two major wildlife sanctuaries, Goose Pond (near Arlington) and Faville Grove (near Lake Mills). More at [madisonaudubon.org](http://madisonaudubon.org).

### POSITION DESCRIPTION

The Goose Pond land steward helps meet Madison Audubon's mission by providing direct support and assistance toward the management of Goose Pond Sanctuary, and assists in advancing its research, outreach, and educational goals. Under the direction of the sanctuary managers, and in collaboration with the Goose Pond Sanctuary Committee and executive director, the land steward performs and assists with a wide range of restoration and land stewardship functions, including the control of invasive species, prescribed burning, tree/brush removal, herbicide application, mowing, equipment maintenance, intern supervision, volunteer coordination, work party organization and supervision, community outreach including field trips and other nature-based activities, record-keeping, proposal preparation, development of management plans, and grant reporting. More information about Goose Pond Sanctuary, including a Goose Pond Annual Report are available online at [madisonaudubon.org/goose-pond](http://madisonaudubon.org/goose-pond).

### ESSENTIAL FUNCTIONS

- o Regularly monitor all sanctuary properties to determine management needs
- o Live in the Prairie Lane residence (see benefits below)
- o Monitor public use of sanctuary lands, and inform the public of permitted and prohibited activities
- o Perform habitat restoration work
- o Participate in and conduct prescribed burns
- o Assist with seed collection, seed cleaning, and planting that involves volunteers and partners
- o Assist with prairie seed sale efforts
- o Identify locations of invasive species and develop strategies and implement measures for their control through hand pulling, cutting, digging, and herbicide application
- o Conduct plant and wildlife surveys and inventories within and around the sanctuary
- o Work with neighboring landowners and partners to improve/enhance habitat on private lands
- o Assist with the maintenance of buildings, equipment, and grounds

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MADISON AUDUBON SOCIETY

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- o Provide leadership, direction, instruction, and supervision for summer interns
- o Schedule, coordinate and supervise volunteer work parties
- o Plan and lead field trips in the sanctuary
- o Develop and present sanctuary-focused educational programs that promote and encourage resource stewardship
- o Develop and maintain trails and signage
- o Develop and maintain a volunteer database
- o Attend Goose Pond Sanctuary Committee meetings
- o Interact positively with the public and Madison Audubon members as a key representative for the organization at events, field trips, and more

## QUALIFICATIONS

We're looking for an enthusiastic, hard-working team player to fill this role. A B.S. degree in a natural resource field or comparable work experience is required.

The ideal candidate will have:

- o Knowledge and interest in birds and wildlife
- o Knowledge of or willingness to learn plant species identification
- o Ability to write short stories and articles for the public
- o Mechanical skills for maintenance of habitat restoration-related equipment
- o Computer skills including office software; experience in mapping software a plus
- o Ability to work with and coordinate volunteers, interns, and the public
- o A positive attitude and enjoy contributing to a fun, professional work environment

Experience/training/certification in herbicide application, prescribed burning, and chainsaw use are preferred but not required. Some work during weekends and outside of regular business hours is required.

## SALARY & BENEFITS

Salary begins at \$24,000 annually. In addition, as a condition and benefit of employment, the land steward is required to live rent- and utility-free in Madison Audubon's Prairie Lane residence located on Goose Pond Sanctuary land.

Madison Audubon offers a fun, and collaborative work environment, and excellent benefits, including generous paid time off and health insurance.

## START DATE

Negotiable, but preference may be given to candidates able to assume job duties more immediately.

## APPLICATION PROCEDURE

Please submit a resume, cover letter, and a list of three references to Matt Reetz, executive director, via email at [mreetz@madisonaudubon.org](mailto:mreetz@madisonaudubon.org). Please include your interest and relevant work/academic/volunteer experiences and skills. You may direct any questions regarding this position to the same address.

Applications received **prior to Sunday, April 9, 2018** will receive priority consideration. Applicants are encouraged to submit materials early, as review will be conducted as applications are received and the position will remain open until filled, which may occur prior to April 9. Madison Audubon Society is an equal opportunity employer.